

## Registering as a New Online User

If you are a first-time user, you will need to register for a new account. Please click on the register link.

https://ga-dbf-uat.entellitrak.com/etk-ga-dbf-uat/login.request.do?service=/home.do

ETK Regulatory ETKR... ETK Regulatory ETKR...

Georgia Department of Banking and Finance Portal

By signing on to this system you are agreeing to the site's security policy.

Username

Password

**SIGN ON**

Don't have an account? [Register](#)

[Forgot Password](#)

[Forgot Username](#)

**SECURITY NOTICE: Use of this system is restricted and monitored.**

The Georgia Department of Banking and Finance Portal is a government computer system intended exclusively for official and other authorized use only. Unauthorized access or use of this system is strictly prohibited and may subject violators to administrative action, civil penalties, and/or criminal prosecution pursuant to O.C.G.A. § 16-9-90 et seq. or other applicable state or federal law. All information created, transmitted, or stored on this system may be monitored, intercepted, recorded, read, copied, captured, and/or disclosed by and to authorized personnel for official purposes. You have no expectation of privacy regarding monitoring of your use of this system. Any authorized or unauthorized use of this system indicates consent to the above terms.

**Read Below for Further Registration Assistance**

**Registered Users**

The registered user portion of this online portal is intended for submission of certain information by authorized representatives of financial institutions, including depository institutions and related entities regulated by the Department and all entities required to submit Georgia Residential Mortgage Act per loan fees pursuant to O.C.G.A. § 7-1-1011. Authorized representatives may register for access via the "Register" link on this screen and, where applicable, may receive further communication from the Department to complete the registration process.

**Public**

If you are a member of the general public, you do not need to register for a user account. This site allows you to search for a bank, credit union, or bank

Once you click on register, you will be asked to provide the following required information:

First Name

Last Name

Username – This is a username that you will create.

Email Address

Confirm Email Address

Once you have provided the above information, you will need to click register.

The screenshot shows a web browser window with multiple tabs. The active tab is titled "Registration - ETK Regulatory". The address bar shows the URL: <https://ga-dbf-uat.entellitrak.com/etk-ga-dbf-uat/page.request.do?page=com.micropact.product.component.onboard.registration>. The page features a dark header with a logo on the left. Below the header, the form is titled "Account Registration". It contains several input fields: "TITLE" (a dropdown menu), "FIRST NAME" (a text field with a red asterisk), "LAST NAME" (a text field with a red asterisk), "MIDDLE NAME" (a text field), "SUFFIX" (a dropdown menu), "ACCOUNT INFORMATION" (a section header), "USERNAME" (a text field with a red asterisk), "EMAIL ADDRESS" (a text field with a red asterisk), and "CONFIRM EMAIL ADDRESS" (a text field with a red asterisk). At the bottom of the form are two buttons: "REGISTER" and "CANCEL". A red arrow points to the "REGISTER" button. The Windows taskbar is visible at the bottom of the screen, showing the time as 10:50 AM on 08/14/2020.

Financial Institutions Bulletin x June2020bulletin.pdf x july2020bulletin\_1.pdf x Registration - ETK Regulatory x +

https://ga-dbf-uat.entellitrak.com/etk-ga-dbf-uat/page.request.do?page=com.micropact.product.component.onboard.registration

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**Account Registration**

TITLE

FIRST NAME \*

LAST NAME \*

MIDDLE NAME

SUFFIX

ACCOUNT INFORMATION

USERNAME \*

EMAIL ADDRESS \*

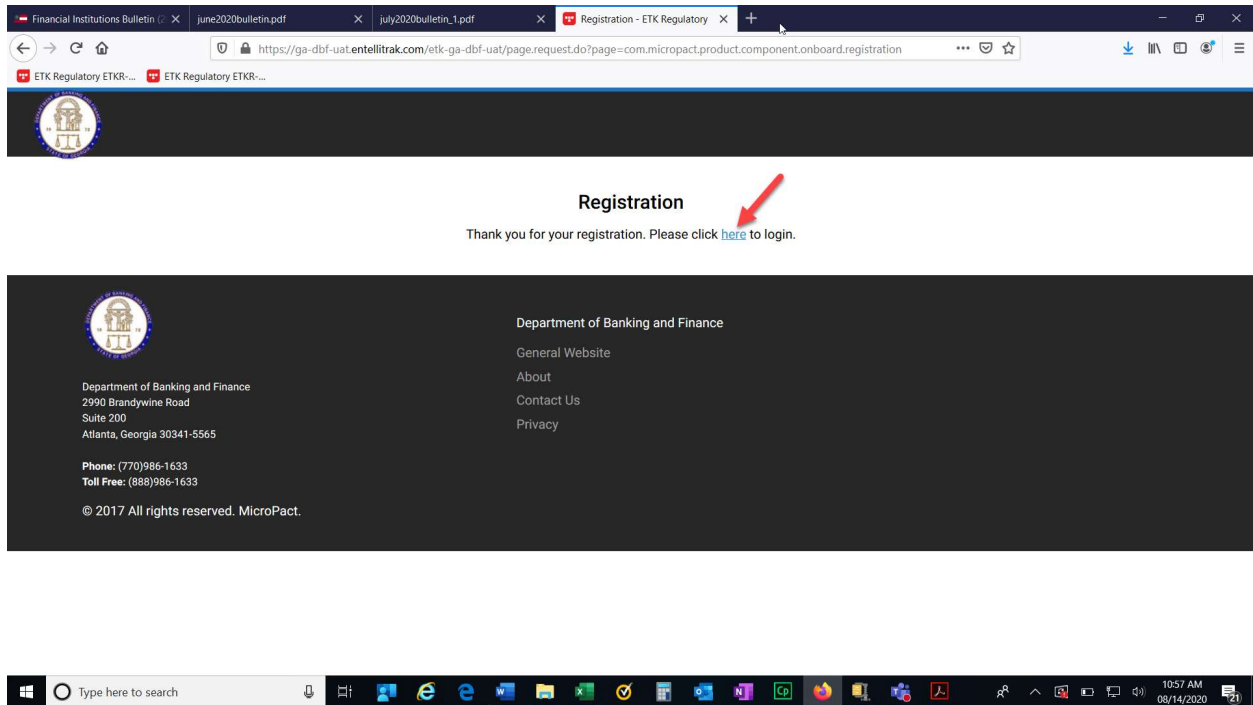
CONFIRM EMAIL ADDRESS \*

REGISTER CANCEL

Type here to search

10:50 AM 08/14/2020

After clicking register, you should receive a confirmation screen that will allow you to return to login. You will need to check your email for the temporary password that will be sent to you in order to login to the system.




Once you click the link to login, you will need to provide your username and temporary password. Then click Sign On.

Financial Institutions Bulletin | june2020bulletin.pdf | july2020bulletin\_1.pdf | ETK Regulatory ETKR-v1.24.06 | +

https://ga-dbf-uat.entellitrak.com/etk-ga-dbf-uat/login.request.do

ETK Regulatory ETKR... ETK Regulatory ETKR...



By signing on to this system you are agreeing to the site's security policy.

Username  
[Redacted]

Password  
[Redacted]

**SIGN ON**

Don't have an account? [Register](#)  
[Forgot Password](#)  
[Forgot Username](#)

**Georgia Department of Banking and Finance Portal**

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**Read Below for Further Registration Assistance**

**Registered Users**

The registered user portion of this online portal is intended for submission of certain information by authorized representatives of financial institutions, including depository institutions and related entities regulated by the Department and all entities required to submit Georgia Residential Mortgage Act per loan fees pursuant to O.C.G.A. § 7-1-1011. Authorized representatives may register for access via the "Register" link on this screen and, where applicable, may receive further communication from the Department to complete the registration process.

**Public**

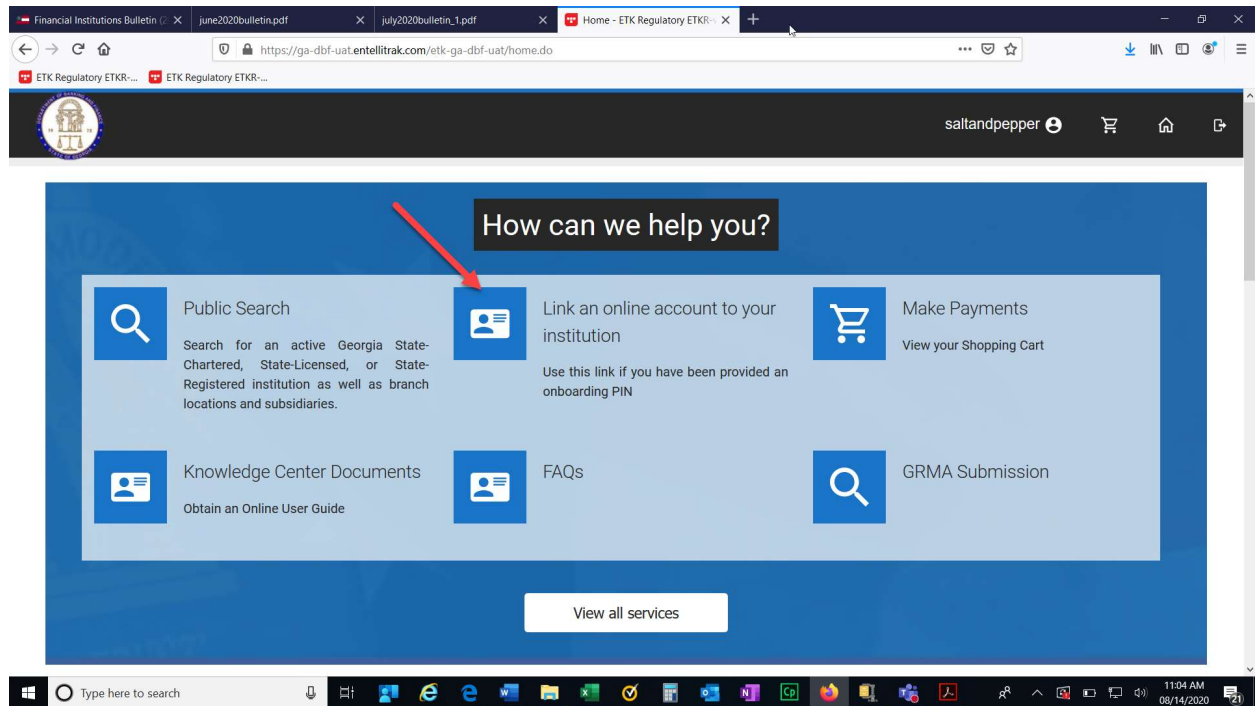
If you are a member of the general public, you do not need to register for a user account. This site allows you to search for a bank, credit union, or bank

Type here to search

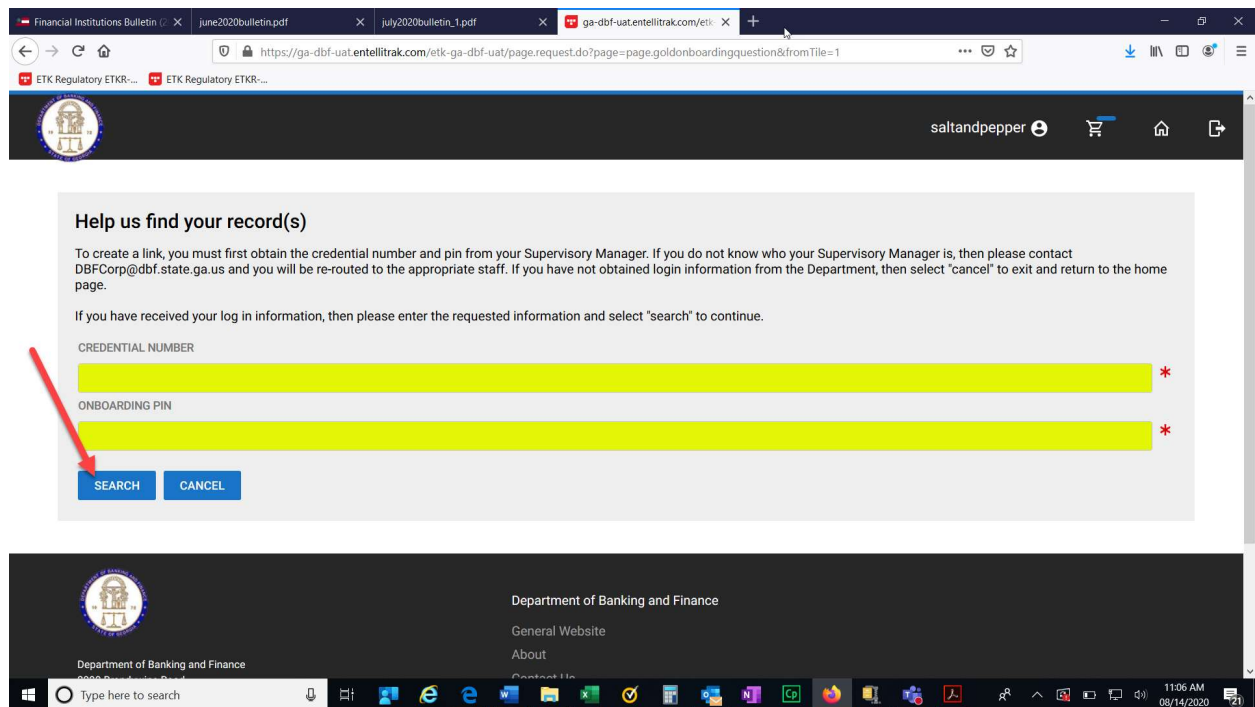
11:00 AM 08/14/2020

## Linking Your Credential to Your Online Account

You will need to click on Link an online account to your institution.



Next, you will need to provide the credential number and the PIN that was provided to you by the DBF. Then click Search.



Your institution should populate under the search and cancel buttons. You will click on your institution.

The screenshot shows a web browser window with multiple tabs. The active tab is titled 'ga-dbf-uatentellitrak.com/eti-'. The address bar shows the URL 'https://ga-dbf-uatentellitrak.com/eti-ga-dbf-uat/page.request.do?page=page.goldonboardingquestion&fromTile=1'. The page header includes a logo on the left and the text 'saltandpepper' on the right, along with navigation icons.

**Help us find your record(s)**

To create a link, you must first obtain the credential number and pin from your Supervisory Manager. If you do not know who your Supervisory Manager is, then please contact DBFCorp@dbf.state.ga.us and you will be re-routed to the appropriate staff. If you have not obtained login information from the Department, then select "cancel" to exit and return to the home page.

If you have received your log in information, then please enter the requested information and select "search" to continue.

CREDENTIAL NUMBER  
HC-204129 \*

ONBOARDING PIN  
HC12345 \*

**SEARCH** **CANCEL**

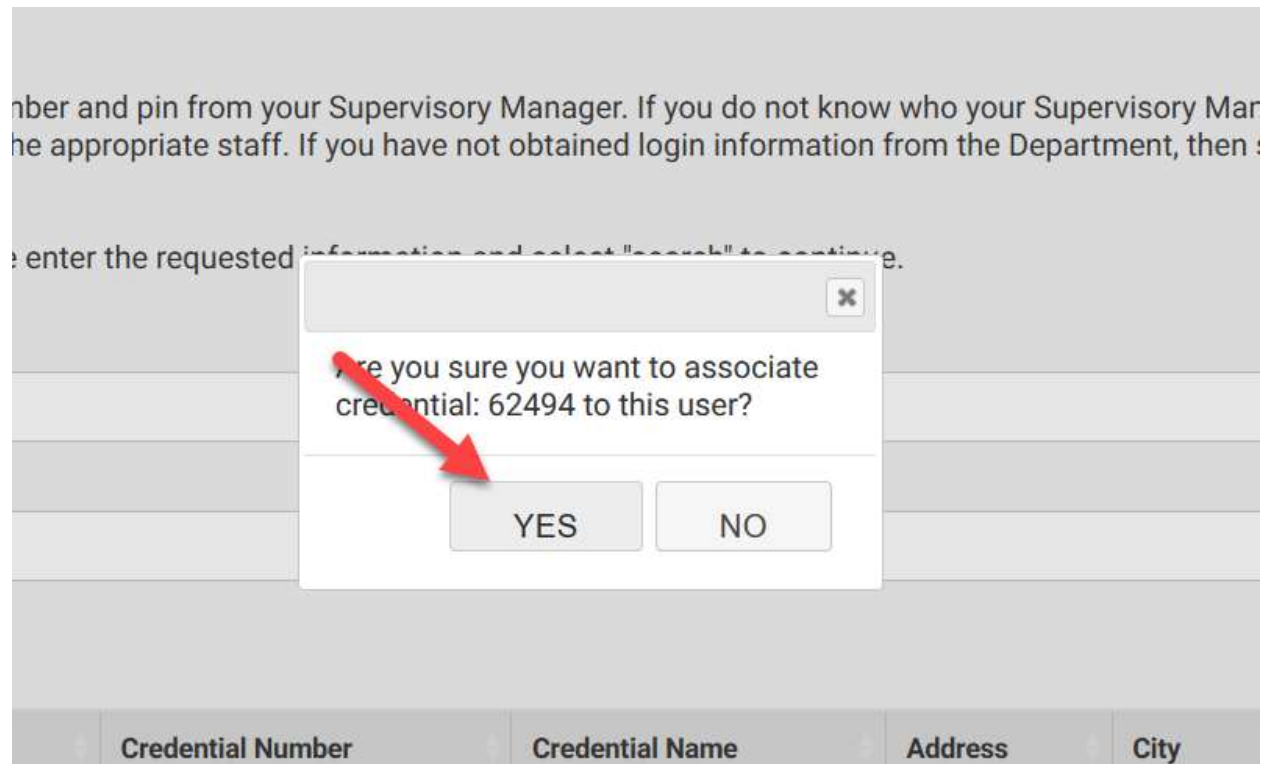
Entity Name	Entity ID	Credential ID	Credential Number	Credential Name	Address	City	State	Zip Code	Status
DBF Holding Company	93818	62494	HC-204129	Bank Holding Company	123 Main Street	Atlanta	GA	11111	Active

Showing 1 to 1 of 1 entries

Previous 1 Next





The Windows taskbar at the bottom shows the search bar with the text 'Type here to search' and various application icons. The system clock indicates 1:51 PM on 08/14/2020.

You will then receive a message to confirm that you want to associate that record to your credential. Once you click yes, you will be taken back to the home page. Your institution should show up at the bottom of the screen.





## Paying Your Holding Company Assessment


Next you will need to pay your assessment. You will scroll down until you see the applications and other requests section. Click on View transactions.


saltandpepper


### How can we help you?


**Public Search**  
Search for an active Georgia State-Chartered, State-Licensed, or State-Registered institution as well as branch locations and subsidiaries.

**Link an online account to your institution**  
Use this link if you have been provided an onboarding PIN

**Make Payments**  
View your Shopping Cart

**Knowledge Center Documents**  
Obtain an Online User Guide

**FAQs**

**GRMA Submission**

[View all services](#)

#### Recent Activity

**Recent Activity for Bank Holding Company**  
Alapaha Holding Company  
HC.000018581  
Status: Active  
Effective Date:  
Expiration Date:  
[View Transactions](#)

Applications and Other Requests relating to existing operations, such as dividends, change in control, mergers, and fee payments


**Bank Holding Company**  
Alapaha Holding Company  
HC.000018581  
Status: Active  
Effective Date:  
Expiration Date:  
[View Transactions](#)

**Bank Holding Company**  
DBF Holding Company  
HC-204129  
Status: Active  
Effective Date: 08/14/2020  
Expiration Date:  
[View Transactions](#)

#### Manage Contact Information

**Alapaha Holding Company**  
Organization  
245 Railroad St  
Alapaha GA 31622  
[View Transactions](#)

**DBF Holding Company**  
Organization  
123 Main Street  
Atlanta GA 11111  
[View Transactions](#)

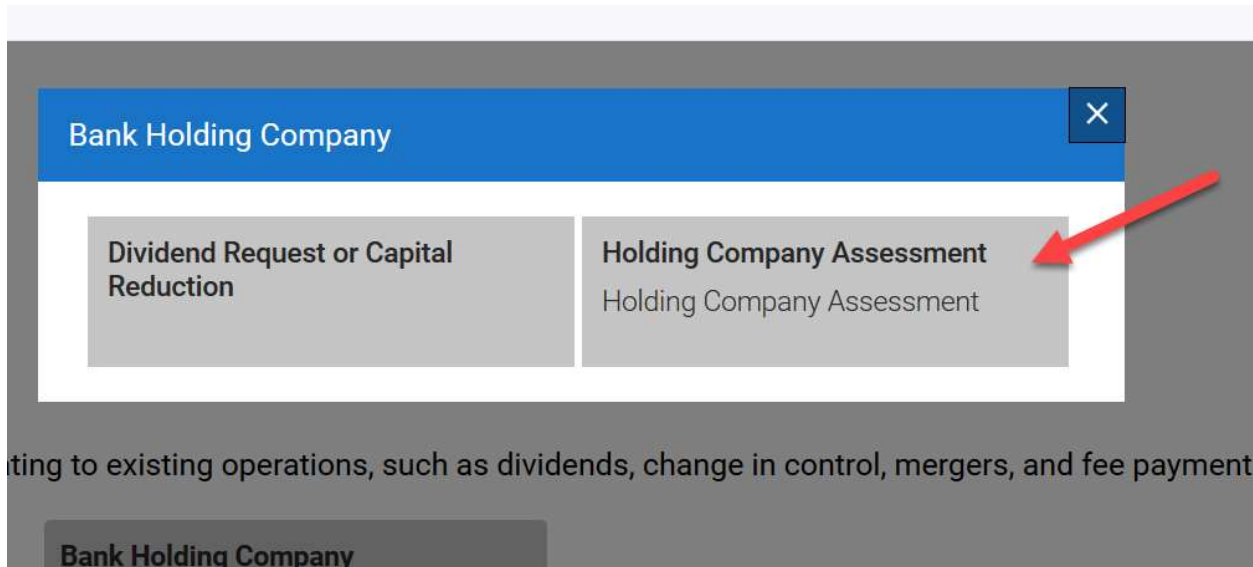


Department of Banking and Finance  
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Department of Banking and Finance  
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Atlanta, Georgia 30341-5565  
Phone: (770)986-1633  
Toll Free: (888)986-1633  
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You will have a choice to make a dividend request or holding company assessment. You will choose holding company assessment.



The screenshot shows a modal dialog box titled "Bank Holding Company" with a close button (X) in the top right corner. The dialog contains two selectable options presented as gray rectangular buttons. The first button is labeled "Dividend Request or Capital Reduction". The second button is labeled "Holding Company Assessment" and has the text "Holding Company Assessment" repeated below it. A red arrow points from the right side of the dialog towards the "Holding Company Assessment" button. Below the dialog, a portion of another text element is visible, starting with "ting to existing operations, such as dividends, change in control, mergers, and fee payment". At the bottom left, a dark gray bar contains the text "Bank Holding Company".

Bank Holding Company	
Dividend Request or Capital Reduction	Holding Company Assessment Holding Company Assessment

ting to existing operations, such as dividends, change in control, mergers, and fee payment

Bank Holding Company

You will need to put in the number of Georgia non-bank subsidiaries that the holding company has. If there are no non-bank subsidiaries, then put 0 in the box. Then click Next.



TRAN-00720  
Holding Company Assessment  
Credential: Bank Holding Company

Department: Georgia Department of Banking and Finance Division: Supervision Board: Supervision Status: Draft Total Fee: \$0.00

Georgia Non-Bank  
Subsidiary Fees

Attestation

Georgia Non-Bank Subsidiary Fees

In addition to the annual bank holding company supervision fee of \$1000, each Georgia bank holding company or a holding company that owns a Georgia bank shall pay an additional \$500 for each Georgia non-bank subsidiary corporation of the bank holding company, excluding subsidiaries assessed pursuant to Rule 80-5-1-.03(1)(a)<sup>1</sup> and subsidiaries paying an annual license or registration fee pursuant to Rule 80-5-1-.02(4)<sup>2</sup>, as of June 30 preceding the supervision fee due date.

Georgia non-bank subsidiary exclusions:

<sup>1</sup>Rule 80-5-1-.03(1)(a) Georgia state-chartered banks or credit unions

<sup>2</sup>Rule 80-5-1-.02(4) Georgia mortgage licensees and registrants

Please enter the number of non-bank subsidiaries and select next. \*

1

Next

Please provide the name and title of the individual that is attesting that the information provided is true and correct. Then click Next.



TRAN-00720  
Holding Company Assessment  
Credential: Bank Holding Company

Department: Georgia Department of Banking and Finance Division: Supervision Board: Supervision Status: Draft Total Fee: \$0.00

Georgia Non-Bank  
Subsidiary Fees

Attestation

Attestation

The information contained in this statement is provided in order to comply with Rule 80-50-1-.03(3)(a) which requires each bank holding company supervised by the Department of Banking and Finance to pay an annual supervision fee of \$1000 and each Georgia bank holding or bank holding company which owns a Georgia bank to pay an additional fee of \$500 for each Georgia non-bank subsidiary corporation of the bank holding company excluding subsidiaries assessed under Rule 80-50-1-.03(1)(a) and subsidiaries paying an annual license or registration fee under Rule 80-5-1-.02(4). I swear and affirm that the information herein is true and correct to the best of my knowledge and belief.

Name

Pepper Smith


Title





CFO


Previous

Next

Please review the information that you are providing. If any of the information needs to be changed, click on the appropriate tab on the left side of the page. Once the information is correct, click Add to Cart.



saltandpepper    



**TRAN-00720**  
**Holding Company Assessment**  
Credential: Bank Holding Company

Department: Georgia Department of Banking and Finance Division: Supervision Board: Supervision Status: Draft Total Fee: \$1,500.00

Georgia Non-Bank  
Subsidiary Fees

Attestation

Review

### Georgia Non-Bank Subsidiary Fees

In addition to the annual bank holding company supervision fee of \$1000, each Georgia bank holding company or a holding company that owns a Georgia bank shall pay an additional \$500 for each Georgia non-bank subsidiary corporation of the bank holding company, excluding subsidiaries assessed pursuant to Rule 80-5-1-.03(1)(a)<sup>1</sup> and subsidiaries paying an annual license or registration fee pursuant to Rule 80-5-1-.02(4)<sup>2</sup>, as of June 30 preceding the supervision fee due date.

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<sup>1</sup>Rule 80-5-1-.03(1)(a) Georgia state-chartered banks or credit unions  
<sup>2</sup>Rule 80-5-1-.02(4) Georgia mortgage licensees and registrants

Please enter the number of non-bank subsidiaries and select next. \*

1

### Attestation

The information contained in this statement is provided in order to comply with Rule 80-50-1-.03(3)(a) which requires each bank holding company supervised by the Department of Banking and Finance to pay an annual supervision fee of \$1000 and each Georgia bank holding or bank holding company which owns a Georgia bank to pay an additional fee of \$500 for each Georgia non-bank subsidiary corporation of the bank holding company excluding subsidiaries assessed under Rule 80-50-1-.03(1)(a) and subsidiaries paying an annual license or registration fee under Rule 80-5-1-.02(4). I swear and affirm that the information herein is true and correct to the best of my knowledge and belief.

Name Pepper Smith  
Title CFO

### Fees

Description	Fee Amount
Annual Assessment	\$1,000.00
HC Subsidiary	\$500.00

1

### Actions

Add To Cart



Department of Banking and Finance  
2990 Brandywine Road  
Suite 200  
Atlanta, Georgia 30341-5565

Phone: (770)986-1633  
Toll Free: (888)986-1633  
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Once you click Add to Cart, you will receive a thank you message at the bottom of the page  
Please click on the here link to submit your payment.

The screenshot shows a web browser with multiple tabs. The active tab displays a 'Fees' table with the following data:

Description	Fee Amount
Annual Assessment	\$1,000.00
HC Subsidiary	\$500.00

Below the table is a blue button with the number '1'. Underneath is an 'Actions' section. At the bottom of the page, a message reads: 'Thank you. Your Transaction has been added to shopping cart. Please click [here](#) to return to the home page.'

The footer of the page includes the Department of Banking and Finance logo, contact information (2900 Brandywine Road, Suite 200, Atlanta, Georgia 30341-5565), phone numbers ((770)986-1633, Toll Free: (888)986-1633), and copyright information (© 2017 All rights reserved. MicroPact).

Click on the shopping cart at the top of the page.

The screenshot shows a web browser with a shopping cart icon in the top right corner, labeled with a price of \$1500.00. A red arrow points to this icon. Below the header, a section titled 'How can we help you?' contains several service tiles:

- Public Search**: Search for an active Georgia State-Chartered, State-Licensed, or State-Registered institution as well as branch locations and subsidiaries.
- Link an online account to your institution**: Use this link if you have been provided an onboarding PIN.
- Make Payments**: View your Shopping Cart.
- Knowledge Center Documents**: Obtain an Online User Guide.
- FAQs**
- GRMA Submission**

A 'View all services' button is located at the bottom of this section.

This screen will show you the amount that you owe. Click Submit Cart.

The screenshot shows the 'Shopping Cart' page. At the top, there's a header with the department logo and navigation links. Below the header, the title 'Shopping Cart' is displayed. A message states 'Here is a list of the items in your cart.' Below this is a table with the following data:

Transaction Number	Transaction	Fee Description	Amount Paid	Amount Due
TRAN-00720	Holding Company Assessment	Annual Assessment HC Subsidiary	\$0.00 \$0.00	\$1000.00 \$500.00
<b>Total</b>			<b>\$0.00</b>	<b>\$1500.00</b>

Below the table, there is a blue 'Submit Cart' button, which is pointed to by a red arrow. The footer contains the department's name, address, and contact information.

The next screen will take you to our payment site. You can choose to pay by check or credit card.

The screenshot shows the 'Payment Method' selection screen. The title 'Department of Banking and Finance' is at the top right. Below the title, the section 'Payment Method' is displayed. A message states '\* Indicates required field'. Below this is a form titled 'Choose method of payment' with the following options:

- ☐ Pay by electronic check
- ☒ \* Account Type: Personal
- ☐ Pay by credit card

Below the radio buttons, there are logos for VISA, MasterCard, and Discover. At the bottom of the form, there are three buttons: 'Back', 'Next', and 'Exit'. The footer contains a disclaimer about trademarks and a note that the site is powered by Paypoint.

Please complete the required fields for a credit card payment. These fields are highlighted below. Then click Next.

The screenshot shows a payment form with the following sections and highlighted fields:

- Billing Address:**
  - ☐ Use Business Name
  - \*First Name: Pepper
  - M.I.: [empty]
  - \*Last Name: Smith
  - \*Street Line 1: 123 Main Street
  - Street Line 2: [empty]
  - City: Atlanta
  - State: Georgia
  - \*Zip: 11111
  - Phone: [empty]
  - E-Mail: [empty]
- Payment Details:**
  - \*Payment Amount: 1500.00 USD
- Payment Method:**
  - \*Name on Card: Pepper Smith
  - \*Card Number: 5111111111111111
  - \*Expiration Date: Month 09, Year 2028
  - \*Card Verification Value(CVV2): 111

At the bottom, there is a CAPTCHA section with a green checkmark and the text "I'm not a robot". Navigation buttons "Back", "Next", and "Exit" are at the bottom right.

. These fields are highlighted below. Then click Next.

The screenshot shows a payment form with the following sections and highlighted fields:

- Billing Address:**
  - ☐ Use Business Name
  - \*First Name: [empty]
  - M.I.: [empty]
  - \*Last Name: [empty]
  - Street Line 1: [empty]
  - Street Line 2: [empty]
  - City: [empty]
  - State: Select State
  - Zip: [empty]
  - Phone: [empty]
  - E-Mail: [empty]
- Payment Details:**
  - \*Payment Amount: 1500.00 USD
  - Your account will be debited in 1 to 3 days from the date identified. If your payment date falls on a non-banking day your payment will be executed on the next available banking day. Current date payments received after 5:00 PM ET will be executed on the next valid banking day.
- Payment Method:**
  - \*Name On Account: [empty]
  - \*Account Number: [empty]
  - \*Re-Type Account Number: [empty]
  - \*Routing Number: [empty]
  - \*Account Type: ☒ Checking ☐ Savings

At the bottom, there are navigation buttons "Back", "Next", and "Exit".

The next screen will be a confirmation of the information that you just entered along with the amount that you are paying. Click Pay now.

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https://uat.thepayplace.com/epayconsumerweb/stateofgeorgia/deptbankingfinance/mirrorgdbf/paymentreview.aspx

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### Department of Banking and Finance

#### Payment Review

<b>Address</b>
Billing Address: Pepper Smith 123 Main Street Atlanta, GA 11111
<b>Payment Method</b>
Credit Card Pepper Smith x1111 09/28
<b>Payment Amount</b>
Amount: 1500.00 USD
Total: 1500.00 USD

[Back](#) [Pay Now](#) [Exit](#)

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Read uat.thepayplace.com

Type here to search

9:33 AM 08/14/2020

Once your payment processed, you will receive a payment successful screen. You have now completed the online payment for your holding company assessment. You may log out of the system.

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saltandpepper

## Payment Successful

Your payment has been received. Click [here](#) to return to your home screen.

<b>Receipt #:</b> 00548	<b>Payer:</b> Salt Pepper	<b>Date:</b> 08/14/2020
-------------------------	---------------------------	-------------------------

Transaction Number	Transaction	Fee Description	Amount Paid
TRAN-00720	Holding Company Assessment	Annual Assessment	\$1000.00
		HC Subsidiary	\$500.00
<b>Total</b>			<b>\$1500.00</b>

Department of Banking and Finance

General Website

About