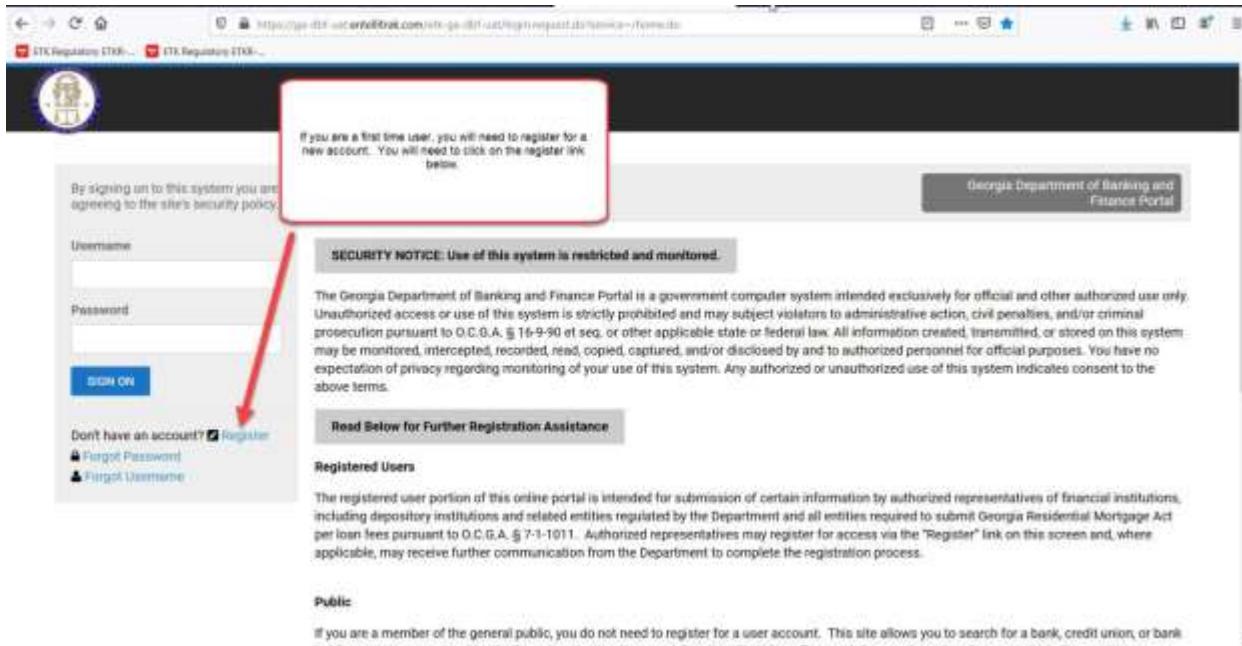


Registering as a New Online User

If you are a first-time user, you will need to register for a new account. Please click on the register link.



If you are a first time user, you will need to register for a new account. You will need to click on the register link below.

By signing on to this system you are agreeing to the site's security policy.

Username

Password

SIGN ON

Don't have an account? [Register](#)

[Forgot Password](#)

[Forgot Username](#)

SECURITY NOTICE: Use of this system is restricted and monitored.

The Georgia Department of Banking and Finance Portal is a government computer system intended exclusively for official and other authorized use only. Unauthorized access or use of this system is strictly prohibited and may subject violators to administrative action, civil penalties, and/or criminal prosecution pursuant to O.C.G.A. § 16-9-90 et seq., or other applicable state or federal law. All information created, transmitted, or stored on this system may be monitored, intercepted, recorded, read, copied, captured, and/or disclosed by and to authorized personnel for official purposes. You have no expectation of privacy regarding monitoring of your use of this system. Any authorized or unauthorized use of this system indicates consent to the above terms.

Read Below for Further Registration Assistance

Registered Users

The registered user portion of this online portal is intended for submission of certain information by authorized representatives of financial institutions, including depository institutions and related entities regulated by the Department and all entities required to submit Georgia Residential Mortgage Act per loan fees pursuant to O.C.G.A. § 7-1-1011. Authorized representatives may register for access via the "Register" link on this screen and, where applicable, may receive further communication from the Department to complete the registration process.

Public

If you are a member of the general public, you do not need to register for a user account. This site allows you to search for a bank, credit union, or bank branch.

Once you click on register, you will be asked to provide the following required information:

First Name

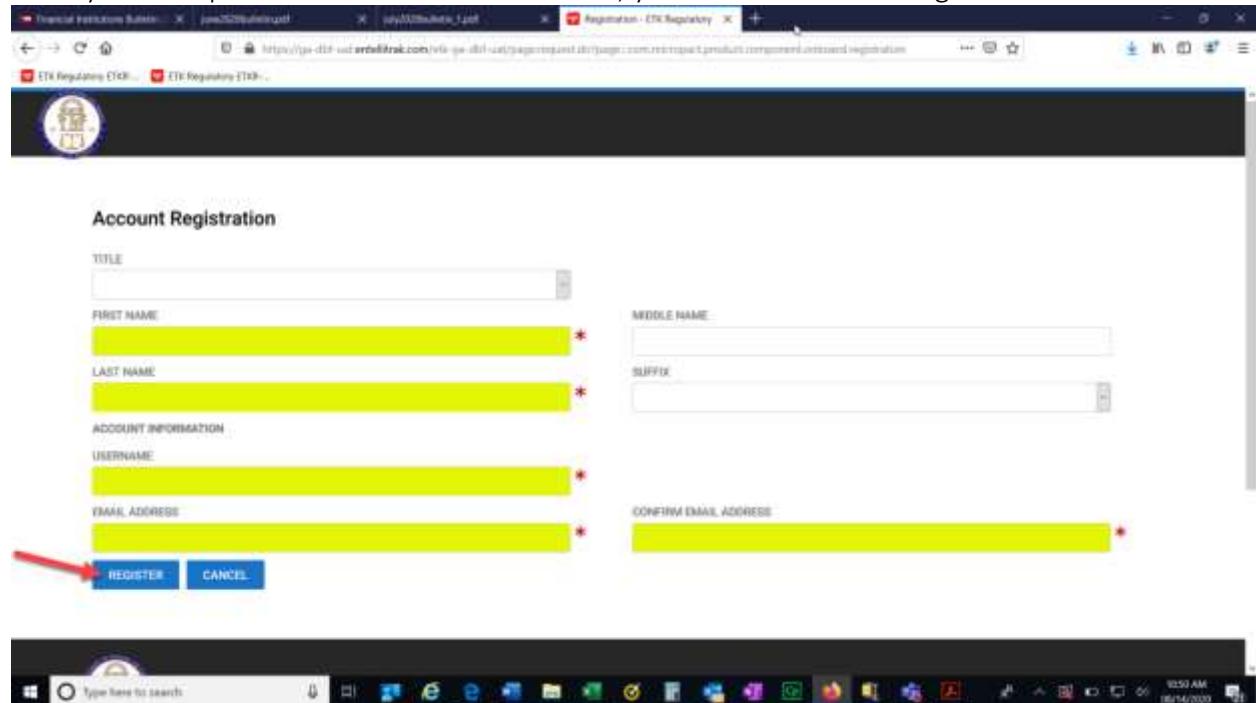
Last Name

Username – This is a username that you will create.

Email Address

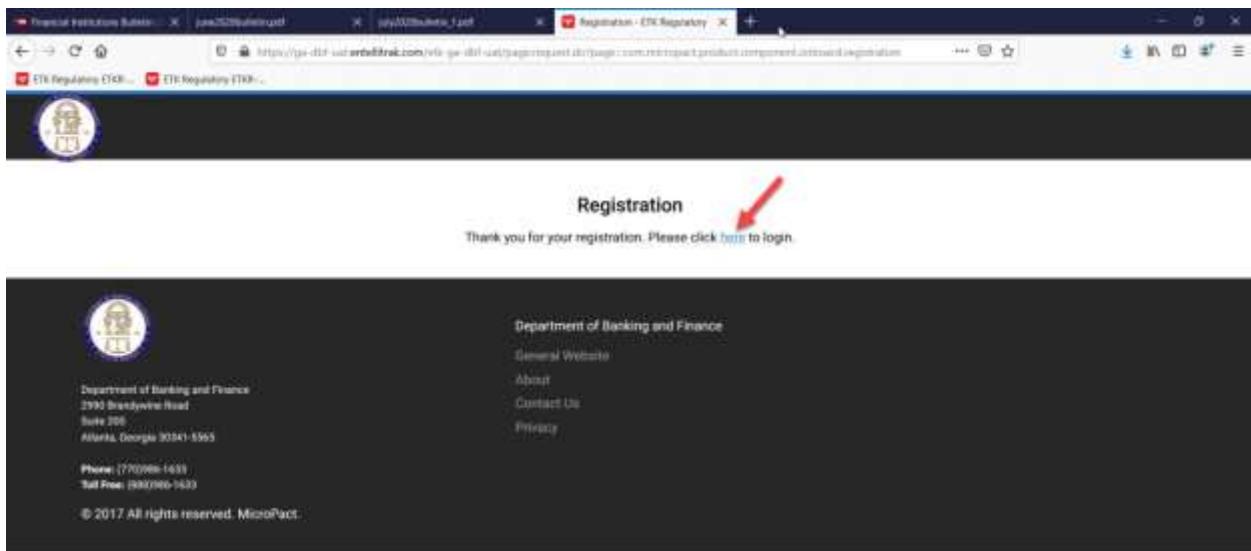
Confirm Email Address

Once you have provided the above information, you will need to click register.

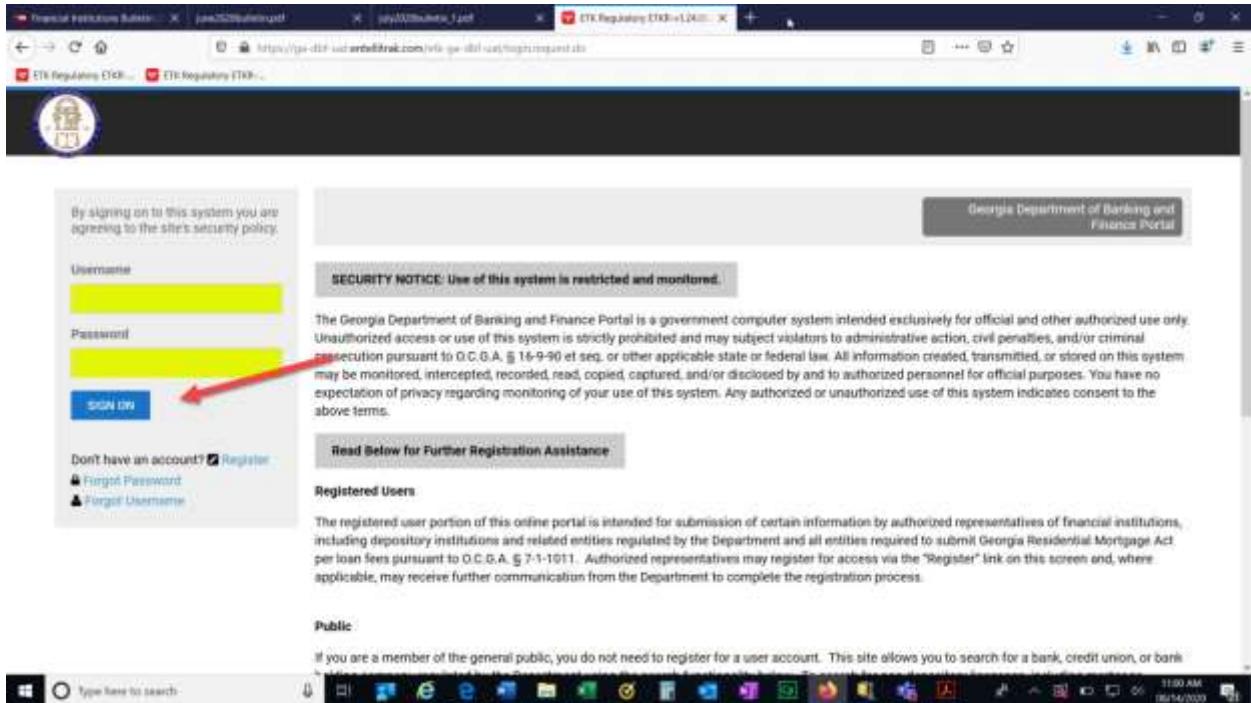


The screenshot shows a web browser window with the title 'Registration - ETI Registry'. The page is titled 'Account Registration'. It contains several input fields: 'TITLE' (empty), 'FIRST NAME' (yellow background, red asterisk), 'LAST NAME' (yellow background, red asterisk), 'MIDDLE NAME' (empty), 'SUFFIX' (empty), 'ACCOUNT INFORMATION' (empty), 'USERNAME' (yellow background, red asterisk), 'EMAIL ADDRESS' (yellow background, red asterisk), and 'CONFIRM EMAIL ADDRESS' (yellow background, red asterisk). At the bottom are two buttons: 'REGISTER' (blue with white text) and 'CANCEL' (white with blue text). A red arrow points to the 'REGISTER' button.

After clicking register, you should receive a confirmation screen that will allow you to return to login. You will need to check your email for the temporary password that will be sent to you in order to login to the system.

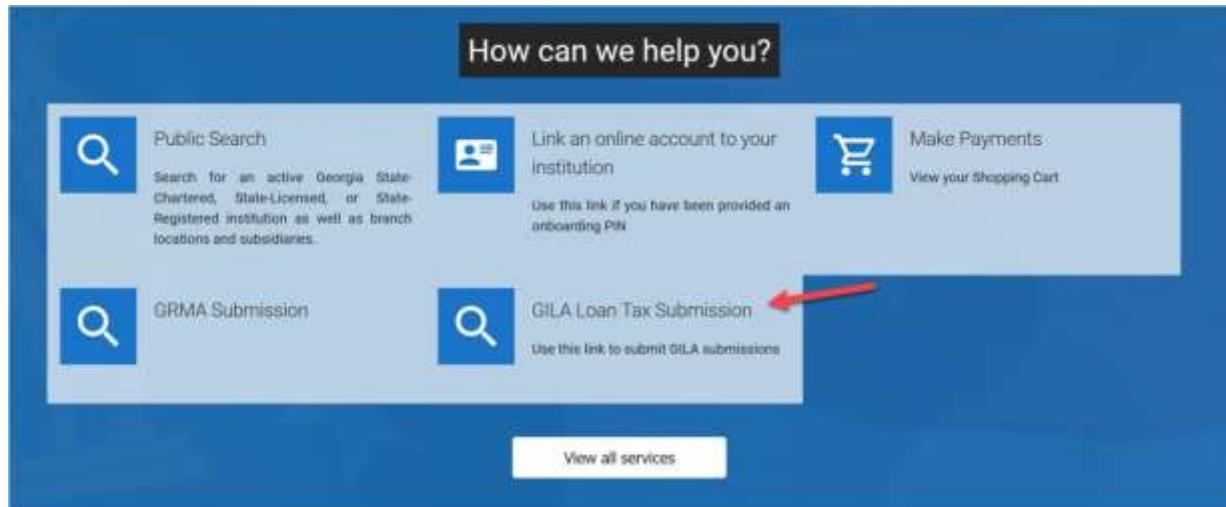


Once you click the link to login, you will need to provide your username and temporary password. Then click Sign On.



Paying Your GILA Submission

Next you will need to provide your GILA submission. You will scroll down until you see the applications and other requests section. Click on View transactions.



You will need to enter your NMLS number and click search.

A screenshot of a search interface titled "Search for an Installment Lender using the NMLS Number". It features a search bar with the placeholder "NMLS", a "CLEAR" button, a "SEARCH" button, and a "RETURN TO HOMEPAGE" button.

You should see the entity that corresponds to the NMLS number that you submitted. Click select and submit for the approved selection.

Search for **... installment Lender using the NMLS Number**

NMLS
1234567890

CLEAR SEARCH RETURN TO HOME PAGE

Search Results. Found 1 items.

Credential Number: ILL- Entity Type: NMLS Company	Credential Status: Transition Credential Type: Installment Lender License
--	--

SELECT AND SUBMIT

A red arrow points to the "SELECT AND SUBMIT" button.

You will need to review the instructions on the screen and then click next.

 **TRAN-0130321**
GILA Loan Taxes Due Report
Credential Type: Installment Lender License

Department: Georgia Department of Banking and Finance **Division:** NDFI **Board:** NDFI **Status:** Draft **Total Fee:** \$0.00

Instructions

GILA Reporting Period

Instructions

On the following screen please enter the following required information:

Gross Loan Amount
Select the appropriate semi-annual reporting period and enter the gross loan amount.

Contact Details
Provide Contact Information for the Person to whom questions about this report may be directed.

Next

A red arrow points to the "Next" button.

The items highlighted are required. All other information is optional. Then click Next.

TRAN-0130321
GILA Loan Taxes Due Report
Credential Type: Installment Lender License

Department: Georgia Department of Banking and Finance Division: NDFI Board: NDFI Status: Draft Total Fee: \$0.00

Instructions GILA Reporting Period

GILA Reporting Period

Reporting Period *

Number of Installment Loans made during the Reporting Period (Do not enter 0 or a negative number) *

Gross Loan Amount (Please do not enter a negative amount) *

Company Name *

Contact Full Name *

Contact Title

Contact Phone Number *

Contact Email Address *

[Previous](#) [Next](#) 

Please review the following statement. When you submit the information to us, you are attesting that it is true and correct to the best of your knowledge. You will not be able to move forward if you click no. You will need to contact the Department directly. Once you select yes, then click next to proceed.

TRAN-0130321
GILA Loan Taxes Due Report
Credential Type: Installment Lender License

Department: Georgia Department of Banking and Finance Division: NDFI Board: NDFI Status: Draft Total Fee: \$0.00

Instructions
GILA Reporting Period
Licensee Attestation

Licensee Attestation

You must affirm prior to completing the transaction. If you do not wish to affirm, please exit the system.

The information contained in this per loan fees due report is provided in order to comply with the requirements of O.C.G.A. §§ 7-3-16 and Department Rule 80-6-1-07, which mandate the levy, collection, and remittance to the Department of Banking and Finance of the per loan fee on loans made by Installment Lenders.

I swear and affirm that the information herein is true and correct to the best of my knowledge and belief. *

Yes No

Previous Next 

Once you click next, you will have an opportunity to review the information that you inputted prior to submitting your GILA Submission and paying. Once you click add to cart, you will not be able to make any changes to the transaction.

Department: Georgia Department of Banking and Finance Division: NDFI Source: NDFI Status: Draft Total Fee: \$1,250.00

Instructions	Instructions
GILA Reporting Period	On the following screen please enter the following required information:
Licensee Attestation	Gross Loan Amount Select the appropriate semi-annual reporting period and enter the gross loan amount.
Review	Contact Details Provide Contact Information for the Person to whom questions about this report may be directed.

GILA Reporting Period

Reporting Period *	07/01/2022 - 12/31/2022
Number of Instalment Loans made during the Reporting Period (Do not enter 0 or a negative number) *	1000
Gross Loan Amount (Please do not enter a negative amount) *	1000000
Company Name *	ABC
Contact Full Name *	John Doe
Contact Title	
Contact Phone Number *	(555) 555-5555
Contact Email Address *	email@domain.com

Licensee Attestation

You must affirm prior to completing the transaction. If you do not wish to affirm, please exit the system.

The information contained in this per loan fees due report is provided in order to comply with the requirements of O.C.G.A. §§ 7-3-16 and Department Rule 805-1-07, which mandate the levy, collection, and remittance to the Department of Banking and Finance of the per loan fee on loans made by Instalment Lenders.

I swear and affirm that the information herein is true and correct to the best of my knowledge and belief. *

Yes

Fees

Description	Fee Amount
GILA Per Loan Fee	\$1,250.00
GILA Per Loan Late Penalty Fee	\$0.00

Actions:

[Add To Cart](#)



Once you click Add to Cart, you will receive a thank you message at the bottom of the page
Please click on the here link to submit your payment.

Department: Georgia Department of Banking and Finance Division: NDFI Board: NDFI Status: In Shopping Cart Total Fee: \$1,250.00

[Review](#) [Instructions](#)

On the following screen please enter the following required information:

Gross Loan Amount
Select the appropriate semi-annual reporting period and enter the gross loan amount

Contact Details
Provide Contact Information for the Person to whom questions about this report may be directed.

GI LA Reporting Period

Reporting Period *	07/01/2022 - 12/31/2022
Number of Instalment Loans made during the Reporting Period (Do not enter 0 or a negative number) *	1000
Gross Loan Amount (Please do not enter a negative amount) *	1000000
Company Name *	ABC
Contact Full Name *	John Doe
Contact Title	
Contact Phone Number *	(555) 555-5555
Contact Email Address *	email@domain.com

Licensee Attestation

You must affirm prior to completing the transaction. If you do not wish to affirm, please exit the system.

The information contained in this per loan fees due report is provided in order to comply with the requirements of O.C.G.A. §3-7.3-19 and Department Rule 00-5-1-.07, which mandate the levy, collection, and remittance to the Department of Banking and Finance of the per loan fees on loans made by Instalment Lenders.

I swear and affirm that the information herein is true and correct to the best of my knowledge and belief. *

Fees

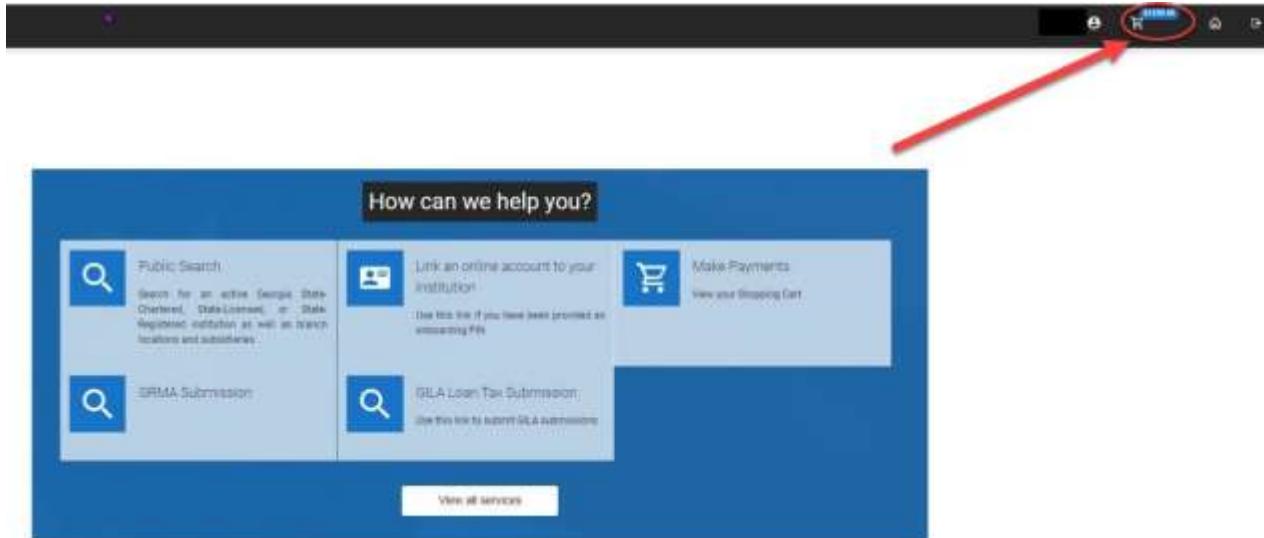
Description	Fee Amount
GI LA Per Loan Fee	\$1,250.00
GI LA Per Loan Late Penalty Fee	\$0.00

[Print](#)

Actions

Thank you. Your Transaction has been added to shopping cart. Please click [here](#) to return to the home page.

Click on the shopping cart at the top of the page.



This screen will show you the amount that you owe. Click Submit Cart.

The screenshot shows a "Shopping Cart" page with a table of items. The table has columns for Transaction Number, Transaction, Fee Description, Amount Paid, and Amount Due. One item is listed: "TRAN-010321" for a "GILA Loan Term Due Report" with a "GILA Per Loan Fee" of \$0.00 and an "Amount Due" of \$1250.00. A "Submit Cart" button is at the bottom left, with a red arrow pointing to it.

Transaction Number	Transaction	Fee Description	Amount Paid	Amount Due
TRAN-010321	GILA Loan Term Due Report	GILA Per Loan Fee	\$0.00	\$1250.00
Total				\$0.00 \$1250.00

Submit Cart

The next screen will take you to our payment site. You can choose to pay by check or credit card.

Department of Banking and Finance

Payment Method

* Indicates required field

Choose method of payment

Pay by electronic check
* Account Type:

Pay by credit card


Please complete the required fields for a credit card payment. These fields are highlighted below. Then click Next.



This screenshot shows a payment form for a credit card. The required fields are highlighted in yellow. The fields include:

- Business Name:** *First Name: [REDACTED]
M.I.: [REDACTED]
*Last Name: [REDACTED]
*Street Line 1: [REDACTED]
Street Line 2:
City: [REDACTED]
State: Georgia
*Zip: [REDACTED]
Phone:
E-Mail: [REDACTED]
- Payment Details:**
*Payment Amount: 1250.00 USD
- Payment Method:**
*Name on Card: [REDACTED]
*Card Number: [REDACTED]
*Expiration Date: * Month: [REDACTED]
* Year: [REDACTED]
*Card Verification Value (CVV2): [REDACTED]
- Payment Method:**
 Check  

At the bottom are buttons for **Back**, **Next**, and **Exit**.

Please complete the required fields for a check payment. These fields are highlighted below. Then click Next.



This screenshot shows a payment form for a check. The required fields are highlighted in yellow. The fields include:

Billing Address

Use Business Name
*First Name: [REDACTED]
M.I.: [REDACTED]
*Last Name: [REDACTED]
Street Line 1:
Street Line 2:
City:
State: Select State
Zip:
Phone:
E-Mail: [REDACTED]

Payment Details

*Payment Amount: 1250.00 USD

Your account will be debited in 1 to 3 days from the date identified. If your payment date falls on a non-banking day your payment will be executed on the next available banking day. Current date payments received after 5:00 PM ET will be executed on the next valid banking day.

Payment Method

*Name On Account: [REDACTED]
*Account Number: [REDACTED] [What's This?](#)
*Re-Type Account Number: [REDACTED]
*Routing Number: [REDACTED] [What's This?](#)
*Account Type: Checking Savings

At the bottom are buttons for **Back**, **Next**, and **Exit**.

The next screen will be a confirmation of the information that you just entered along with the amount that you are paying. Click Pay now.

Payment Review

You will be redirected to the payment confirmation screen after you click pay now. It is important that you do not click exit or close the browser.

Address
Billing Address:
ABC

Payment Method
Business Check
Checking
44551
16200033

Payment Amount
Amount: 1210.00 USD
Interest: 1209.00 050

"Today, being 12/10/2022, by entering the Company's routing and account number above and clicking "Pay Now," as an authorized Company representative, I authorize the payment in this amount indicated above to be processed as an electronic funds transfer (EFT) or draft drawn from the Company's checking or savings account as indicated above. I further understand that if my account does not have sufficient funds to cover the amount indicated, I understand that the proceeding of the payment will be completed within 1-3 banking days. If the payment returns unpaid, I authorize my bank or service agent to deduct the payment and deduct returns the fee and, if applicable, a return fee. This is my understanding that I have the option to cancel my EFT(s) or draft(s) drawn from the Company account. I understand that this authorization will remain in full force and effect until I notify you that I want to revise it and allow you reasonable opportunity to act on my notice."

Please do not click the EXIT button or close the browser. You will be redirected to the payment successful screen automatically after selecting the PAY NOW button. Please allow time for the transaction to complete processing. If you do not see the payment confirmation screen the payment is still processing.

Next **Pay Now** **Exit**

Once your payment processed, you will receive a payment successful screen. You have now completed the online payment for the GILA per loan fee. You may log out of the system.

Payment Successful

Your payment has been received. Click [here](#) to return to your home screen.

Receipt #: 517926	Payer: [REDACTED]	Date: 12-15-2022	
Transaction Number	Transaction	Fee Description	Amount Paid
TRAN-0130321	GILA Loan Term Due Report	GILA Per Loan Fee	\$1210.00
Total			\$1210.00